



PERSONNEL COMMITTEE MEETING MINUTES
August 5, 2020 – 1:00 p.m.
Virtually in the Waupaca High School LMC Distance Learning Lab
Via Google Meet, Live Stream, and By Phone

Welcome and Call to Order:

The meeting was called to order by Committee Chairperson Betty Manion at 1:00 p.m.

Roll Call:

Members of the Committee virtually present via Google Meet: Chairperson Betty Manion, Patrick Phair, and Steve Hackett. Additionally, Board members Stephen Johnson and Dale Feldt were present in the WHS Distance Learning Lab, and Sandra Robinson was virtually present via Google Meet.

Not Present: Mark Polebitski.

Also Present:

Present in the WHS Distance Learning Lab: Ron Saari, Sandy Lucas, Mark Flaten, Laurie Schmidt, and Steve Thomaschfsky. Virtually present via Google Meet: Carl Hayek, Jamie Trzebiatowski, Hannah Rowe, Jenifer Erb, and Carrie Naparalla.

Approval of Agenda:

A motion was made by Steve Hackett and seconded by Patrick Phair to approve the agenda as presented. The motion carried unanimously on a voice vote.

Stipends for Additional Time Above and Beyond:

In an effort to be transparent, Mr. Saari presented a follow-up on how the Administration intends to compensate staff members for working above and beyond to show them we value and appreciate their assistance and time, as well as pay for several one-time expenses incurred. Part I provides teachers with one-time stipends for work done outside of their contracted days. Part II provides building administrators (not on 260 day contracts) with one-time stipends for work done outside of their contracted days. These stipends along with several one-time expenses incurred because of COVID-19 (Schoology, hotspots, plexiglass, dividers, additional technology devices, etc.) would be paid through the CARES Act dollars available to the School District. The District Core Team will provide a monthly update to the Board regarding the spending of CARES Act money and any budgetary adjustments required.

In addition, safety protocols may grow in need, but Mr. Hayek believes we can balance the budget and not use the fund balance (which is a last resort) and will come before the Board before doing so.

A motion was made by Patrick Phair and seconded by Steve Hackett to make a recommendation to the full Board at the next regular Board meeting to approve giving authority to the District Administrative Team in spending the CARES Act money the District receives as presented. The motion carried unanimously on a voice vote.

Additional Nurse Hire for the 2020-2021 School Year:

Ms. Schmidt outlined a request to hire an additional Registered Nurse with a BSN Degree (or if not available an LPN Degree) for a limited one-year contract for the 2020-2021 school year to assist in day-to-day operations in providing a proactive response and an additional level of safety for our students and staff during the pandemic, such as contact tracing, additional communications, symptomology management, staff and student training, medical protocols, and greater oversight. The salary would be aligned to our teacher salary schedule and funding for this position would be through Fund 10 for one year or a second CARES Act if that becomes available.

A motion was made by Steve Hackett and seconded by Patrick Phair to make a recommendation to the full Board at the next regular Board meeting to approve a limited one-year contract for a 1.0 FTE School Nurse position as presented. The motion carried unanimously on a voice vote.

Adjournment:

A motion was made by Steve Hackett and seconded by Patrick Phair to adjourn the meeting at 1:51 p.m. The motion carried unanimously on a voice vote.